



DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

DLA LAND AND MARITIME



**Resolving Issues with
Orders:**

Delays in Being Paid



Overview

- Normal Payment Timeline
- Acceptance
- Discrepancies
- Top 10 Reasons for Payment Delay
- Best Practices
- Helpful Websites
- Points of Contact



Normal Payment Timeline

Payment is made based on the latter date of the receipt of a valid invoice or Government acceptance.

Basic List													
Sh. Text [^]	MvT	Material Document	Item	Posting Date	Quantity	OU	Amount in LC	L.cur	Reference	Qty in OPU	Order Price Unit	Amount	Crcy
GR	101	5118077231	1	10/09/2013	8.000	EA	14,864.00	USD		8.000	EA	14,864.00	USD
Tr./Ev. Goods receipt					8.000	EA	14,864.00	USD		8.000	EA	14,864.00	USD
IR-L		5162404207	1	10/09/2013	8.000	EA	14,864.00	USD		8.000	EA	14,864.00	USD
Tr./Ev. Invoice receipt					8.000	EA	14,864.00	USD		8.000	EA	14,864.00	USD



Acceptance

Acceptance is based on:

- Material
- Quantity
- Price
- Receipt Location
- Shipping, Packaging, Marking Requirements
- Receiving Documents

Everything must match the contract



Discrepancies

A Post Award Request [PAR] must be submitted via DIBBS (<https://www.dibbs.bsm.dla.mil>) in order for your assigned Post Award Contract Administrator to take action. Do not contact the administrator listed on in Block 6 of the award directly:

ORDER FOR SUPPLIES OR SERVICES		
1. CONTRACT/PURCH ORDER/AGREEMENT NO. SPE7M1-XX-X-XXXX	2. DELIVERY ORDER/CALL NO.	3. DA (Y)
6. ISSUED BY DLA LAND AND MARITIME MARITIME SUPPLY CHAIN PO BOX 3990 COLUMBUS OH 43218-3990 USA Local Admin: William Manning PMCMKKD Tel: 614-692-9748 Fax: 614-692-2474 Email: DLA.Maritime.Postaward.FMSE2@dlamail	CODE SPE7M1	7. ADMINIST DLA LAND A MARITIME S PO BOX 399 COLUMBUS USA Criticality: C
8. CONTRACTOR	CODE	EACUIT



Discrepancies

Discrepancies/Issues generate a Quality Notification(QN) or a Supply Deficiency Report (SDR).

When an issue is reported, the QN will go to the Post Award Quality Notifications Team to define and determine the extent of the problem and seek a solution depending on the type of issue.

The QN Team and the Resolution Specialist (RS) work together to investigate and the RS processes the final disposition on how the issue will be remedied.



Top 10 Reasons for Payment Delay

10. Non-conformance to heat treatment requirement for wood packing materials. Since 2007, all wood packing materials require a stamp certifying heat treatment (DLAD clause 52.247-2012)



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9. Incorrect item received
8. Wrong CLIN on shipping documents or invoice



Top 10 Reasons for Payment Delay

7. Material not received in acceptable condition (i.e. damaged, other quality issues)



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6. Quantities on shipping documents or the invoice do not match quantities in shipment



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6. Quantities on shipping documents or the invoice do not match quantities in shipment
5. Material shipped to the wrong depot



Top 10 Reasons for Payment Delay

4. No documentation received with shipment (MIL-Std-129R requires a copy of the receiving report be sent with the shipment unless otherwise noted in contract) or without Government inspection and acceptance for I&A Source contracts



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3. Electrostatic Device received in non-compliant ESD packaging (not meeting QPL 81705)



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4. No documentation received with shipment (MIL-Std-129R requires a copy of the receiving report be sent with the shipment unless otherwise noted in contract) or without Government inspection and acceptance for I&A Source contracts
3. Electrostatic Device received in non-compliant ESD packaging (not meeting QPL 81705)
2. Incorrect Quantity Unit Pack or Unit of Issue



Top 10 Reasons for Payment Delay

1 Reason Why Payments Are Delayed:

Material received with incorrect or missing MIL-STD129R labels (Missing Shelf Life, Unit of Issue, Contract Number or other required information)



Best Practices

- Contact your Contract Administrator *before* shipping if there is anything in the award that you are unsure about
 - Submit a Post Award Request [PAR] via DIBBS.
<https://www.dibbs.bsm.dla.mil>
- Maintain up-to-date point of contact information in the System for Awards Management (SAM.gov)



Best Practices

- Retain and make available Proof of Delivery (Carrier Tracking) information
- Recommend placing shipment commercial tracking numbers in Wide Area Work Flow (WAWF) Receiving Report



Helpful Websites

- <http://assist.daps.dla.mil/> - copies of Military Standards including MIL-STD-129R and MIL-STD-2073-1D, MIL-PRF 81705E and QPL-81705 for approved ESD requirements and materials
- <https://pieetraining.eb.mil/wbt/> – online training for WAWF



Helpful Websites

- [http://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/Post%20Award%20Requests%20\(PARs\)%20in%20DIBBS_Nov15.pdf](http://www.dla.mil/Portals/104/Documents/InformationOperations/EBS%20Supplier%20Information/Post%20Award%20Requests%20(PARs)%20in%20DIBBS_Nov15.pdf) – for assistance with creating PARs in DIBBS
- <http://www.dla.mil/HQ/InformationOperations/Business/EBSSupplierResources.aspx> – the Supplier Information Resource Center



Points of Contact

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DLA Land and Maritime Quality Notification Inquiry

DLALand.MaritimeQNInquiry@dla.mil



Questions?

